

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
High School Board Room
October 12, 2015
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF SEPTEMBER 28, 2015

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Building Updates*

Middle School.....Dr. Edward Donahue

- B. *Homebound Instruction*

*The Administration recommends approval of homebound instruction for student #101501.

- C. *Student Trip*

The Administration recommends approval of the following student trip request: *Southern Lehigh High School Speech and Debate Team*, to participate in the Villiger Tournament, St. Joseph's University, Philadelphia, PA, November 21-22, 2015.

- D. *Settlement Agreement*

The Administration recommends approval of the settlement agreement for student #101502.

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of October 12, 2015. (VI, A)

- B. *Treasurer's Report and Investment Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of August, 2015. (VI, B)

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2015-2016 school year:

Amanda Cossman Elementary K-6, Special Education PK-12

Tara Tolson English 7-12

Laura Gorman Instructional I PK-4

2. *Student Teacher*

*The Administration recommends approval of the following student teacher placement:

Adam Frank, Elementary Education, Muhlenberg College, with Tricia Anderson, Joseph P. Liberati Intermediate School, November 2, 2015 to December 15, 2015.

B. *Noncertificated Staff*1. *Retirement*

The Administration recommends accepting the retirement of William Kichline, Lead Groundskeeper, effective end of business day **December 18, 2015. Mr. Kichline has been an employee of the district for 36 years.**

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Kelly Sleeman, Instructional Assistant, Lower Milford Elementary School, March 11, 2016

Lynne Maynard, Students Accounts Bookkeeper, February 25, 26, 2016

Kelli Guttman, Cafeteria Worker, Southern Lehigh High School, October 15, 2015 (.5) and October 16, 2015

3. *Substitutes*

*The Administration recommends approval of the following substitutes for the 2015-2016 school year:

Jamie O'Donnell, Substitute Secretary, an hourly rate of \$15.64

Jessica Makowski, Substitute Secretary, an hourly rate of \$15.64

Dianne Trevis, Substitute Secretary, an hourly rate of \$15.64

Laura Gorman, Substitute Instructional Assistant, an hourly rate of \$16.01

Kimberly Heitzer, Substitute Instructional Assistant, an hourly rate of \$16.01

Amanda Cossman, Substitute Instructional Assistant, an hourly rate of \$16.01

William Harter, Substitute Custodian, an hourly rate of \$15.07

4. *Increase in Hours*

*The Administration recommends approval of the increase in hours for Laura Sunners, Instructional Assistant, Liberty Bell Elementary School, from 20 hours per week to 27.5 hours per week due to the increase in need for RTII area for the remainder of the school year.

C. *Extra-Compensatory Positions*1. *2015-2016 CEI Grant Coordinators*

*The Administration recommends approval of Susan MacIntyre, CEI Grant Coordinator, Southern Lehigh Middle School, for the 2015-2016 school year, a stipend of \$1390.

2. *Coach Resignation*

*The Administration recommends accepting the resignation of Caitlyn Rockel, Middle School Assistant Girls Basketball Coach, effective September 27, 2015.

IX. REPORTS

A. Committee Reports

LCCC

The minutes of the Lehigh Carbon Community College Board of Directors meeting of September 3, 2015 and October 2015 President's Newsletter are attached. (IX, A) (President's Newsletter)

B. Superintendent's Report... Dr. Christman

X. OLD BUSINESS

A. Second and Final Reading of Revised Policies

The Administration recommends a second and final reading of the following revised policies: (X, A)

#116 Programs: *Tutorial Instruction*

#128 Programs: *English as a Second Language Program*

#212 Pupils: *Reporting Student Progress*

#234 Pupils: *Pregnant Students*

#324 Administrative Employees: *Personnel Files*

#424 Professional Employees: *Personnel Files*

#524 Classified Employees: *Personnel Files*

XI. NEW BUSINESS

A. Terminate Employment

The Administration recommends termination of Employee #27750.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Curriculum Writing Agreements

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT